

Data in table :

Name	EmployeeNumber	CardNumber	Event
John	16754	178	Swipe In
John	16754	178	Swipe Out
John	16754	178	Swipe In
Sally	45001	567	Swipe In
Sally	45001	567	Swipe Out
Donald	82456	340	Swipe In
Donald	82456	340	Swipe Out
Hannah	29911	981	Swipe In
Hannah	29911	981	Swipe Out
Hannah	29911	981	Swipe In
Hannah	29911	981	Swipe Out
Hannah	29911	981	Swipe In

Pivot example in Excel :

Count of Event	Column Labels			
Row Labels	Swipe In	Swipe Out	Grand Total	Difference
Donald	1	1	2	0
Hannah	3	2	5	1
John	2	1	3	1
Sally	1	1	2	0
Grand Total	7	5	12	